

## Legal Counsel

### Office of the Secretary

Full-Time, Permanent

File #17-71

The **Ontario Securities Commission (OSC)** is the statutory body responsible for regulating Ontario's capital markets in accordance with the mandate established in the provincial *Securities Act* and the *Commodity Futures Act*. The Commission's mandate is to provide protection to investors from unfair, improper or fraudulent practices and to foster fair and efficient capital markets and confidence in capital markets. We offer a diverse, fair and flexible work environment and take pride in our challenging and rewarding work.

The **Office of the Secretary** works directly with the Members of the OSC (Commissioners) to support them in their responsibility as adjudicators, regulators, policy-makers, and Board Directors. The Branch provides legal advice, guidance and professional administrative support to the Members on adjudicative matters and administrative law, corporate law and corporate governance. As well, the Office of the Secretary is responsible for administering the fair, impartial, and efficient operation of the Commission's adjudicative proceedings.

#### **Responsibilities include:**

Reporting to the Manager, Adjudication Legal Services, you will attend at hearings, provide counsel to Members on adjudicative matters, including reviewing submissions, preparing legal memoranda, providing legal research and drafting assistance, and giving legal advice on procedural and substantive matters as required. You will assist in identifying and making recommendations on adjudicative policy and procedural matters of a general nature for consideration by the Commission. You will be a member of a policy team that supports the OSC's adjudicative and corporate governance functions.

#### **You offer the following:**

You should be a member in good standing of the Law Society of Upper Canada, with at least 5 years of relevant litigation and securities experience. Previous experience as Counsel to an administrative tribunal will be considered a significant asset. You should have strong knowledge of the securities industry, Ontario securities law, the *Statutory Powers Procedure Act*, the Commission's *Rules of Procedure* and Practice Guidelines, and principles of administrative law and evidence. You must have excellent oral and written communication skills and the ability to conduct legal research efficiently and independently. Fluency in both French and English will be an asset.

#### **Grow your career and make a difference working at the OSC.**

Apply online at <http://www.osc.gov.on.ca/en/47418.htm>, by **Sunday, November 12, 2017**.

We thank all applicants for their interest in the Ontario Securities Commission. We will contact those selected for an interview.

*The OSC is committed to providing an inclusive workplace environment that meets the accessibility needs of employees with disabilities. Please go to [Accessibility at the OSC](#) to review the OSC's policies on accessibility and accommodation in the workplace.*